

# User permissions

	Project		On-boarding		Timecard	
User roles	Settings	Calendar	Offers	Manage crew	Generate	Approve
<b>Project controller</b> (e.g. Production company)	✓ Edit	✓ Edit	✓ Edit ✓ Send	✓ Edit overtime ✓ Send notice		✓ View
<b>Production controller</b> (e.g. PM, LP)	✓ Edit	✓ Edit	✓ Edit ✓ Send	✓ Edit overtime ✓ Send notice		✓ Approve ✓ Export
<b>Production admin</b> (e.g. APOC, Prod Sec.)	✓ Edit	✓ Edit	✓ Edit	✓ Send notice		✓ View ✓ Export
<b>Accounts controller</b> (e.g. FC, Prod Acc.)	✓ View	✓ View	✓ Edit	✓ View overtime		✓ Approve ✓ Export
<b>Accounts admin</b> (e.g. Payroll staff)	✓ View	✓ View	✓ View	✓ View overtime		✓ View ✓ Export
<b>Dept controller *</b> (e.g. Gaffer, Art Dir.)		✓ View	✓ Edit	✓ View overtime	✓ Edit	✓ Approve ✓ Export
<b>Dept controller - Timecard only *</b> (e.g. POC, Costume Sup.)		✓ View			✓ Edit	✓ Approve ✓ Export
<b>Dept admin *</b> (e.g. Best Boy, Art Dept Coord.)		✓ View	✓ Edit	✓ View overtime	✓ Edit	✓ View ✓ Export
<b>Dept admin - Timecard only *</b> (e.g. Prod PA, Camera Asst.)		✓ View			✓ Edit	✓ View ✓ Export
<b>Crew member</b>			✓ View own		✓ Edit own	

\* Rights for own department(s) only